

Appendix for Audit and Standards Report

Scope and Timeline

Purpose of Review	
To review and update WCC's financial and constitutional framework in the context of the council's new operating model	
To ensure appropriate inter-dependency with wider work on governance through the change programme.	
To ensure transparency, accessibility and ease of use of all financial and constitutional documents	
To make recommendations for consideration by Audit and Standards and Cabinet before being put to Council for approval	
Documents in Scope	
<p>In Scope</p> <p>Financial Regulations (require Council approval) Financial Procedure Rules (approval delegated to s151 officer) Officer Scheme of Delegation (requires Council approval) Contract Standing Orders (require Council approval) HR – Establishment control process in so far as this impacts on Financial Regulations, Financial Procedure Rules and Scheme of Delegation</p> <p>Out of scope</p> <p>Standing Orders (rules for conduct of Council business at member meetings) Members' Code of Conduct</p>	
Milestones	
Initial review work commenced – to identify in/out scope items, interdependency with other initiatives and linked documents/procedures	1 September 2019
Scope/timeline to Audit & Standards	7 th November 2019 Audit and Standards Committee
Engagement with Chief Executive, Strategic Directors and Assistant Directors	November to December 2019
Corporate Board (1 st review)	January 2020
Corporate Board (2 nd review)	February 2020
Audit & Standards	26 March 2020
Report to Cabinet	14 May 2020
Report to Council	19 May 2020